

S E C R E T

*Answers to queries
will be forthcoming**cc for D/L?**Dir/Staff.*

24 May 1988

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of LogisticsSUBJECT: Report of Significant Logistics Activities for
the Period Ending 24 May 1988

1. Events of Major Interest That Have Occurred During the
Preceding Week:

a. OL reports that during the past week, Kofco installed furniture and partitions on the northeast and northwest sides of the 6th floor of the New Headquarters Building. The Integrated Logistics Support Program Staff has turned over the 6th floor to the Office of Information Technology for the placement of secure and nonsecure telephones.

b. During this reporting period, OL reports that the National Roofing Company started replacing the 1st floor roof on the Original Headquarters Building. This work should be completed by 31 December at a cost of \$736,377. - GSA page - no?

* c. The Facilities Management Division (FMD), OL, continues to finalize plans for the Center move scheduled for Memorial Day weekend. An operations plan has been written and distributed to all interested parties. During the move, a special coordination center will be manned continuously by Allied and FMD personnel. The center will coordinate the response of any facility operational problems associated with the relocation activities, and will be located in room GC04.

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i. On 19 May, the Agency Contracts Group, OL, issued a contract to NUS Corporation. The firm will provide a conceptual design study for the installation of standby chillers in the New Headquarters Building and an electrical distribution study and design to provide power to these chillers and other equipment. These architectural and engineering services will cost \$34,595.

* j. On 16 May, Doyle, Incorporated, began work on the cafeteria expansion - Phase I. This Phase will provide a new serving line, 200 additional seats, new locker rooms for the kitchen staff, and expansion of the Credit Union loan offices. The completion date for this Phase is 30 November 1988.

k. On 16 May, the Agency Contracts Group, OL, on behalf of the Intelligence Community Staff (ICS), completed negotiations with the Mitre Corporation for a \$1,493,241 contract to provide the ICS with access to a broad range of information through two sharing networks available to intelligence analysts. Both systems will result in a compartmented mode intelligence analyst workstation.

* l. OL reports that on 23 May work began on the removal of the barbed wire portion of the perimeter fence. The removal should be completed by 26 May and will include the replacement of all fence post caps and top tension wires. In addition, all gates and terminal posts will be cut down to conform to the new reduced fence height of approximately 7 feet.

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n. On 20 May, the Printing and Photography Group, OL, received a request from the Office of Personnel to print a full-color program for the Memorial Service [redacted]. The job was completed in time for the ceremony which was held on 23 May.

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o. On 13 May, the Printing and Photography Group, OL, received a request from the Office of Information Resources to process items for a briefing book [redacted]. Within 90 minutes of receipt of the request, the job was ready for the customer. [redacted]

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p. During this reporting period, OL successfully installed the Field Computer System (FCS) in the Office of Communications' Middle East Area Headquarters, completing another major milestone in the FCS project. The FCS is designed to monitor logistics expendable inventory from requisition to disposition. In addition to the installation of the software and the hardware, approximately 3,900 expendable stock items were entered into FCS, making it fully operational. [redacted]

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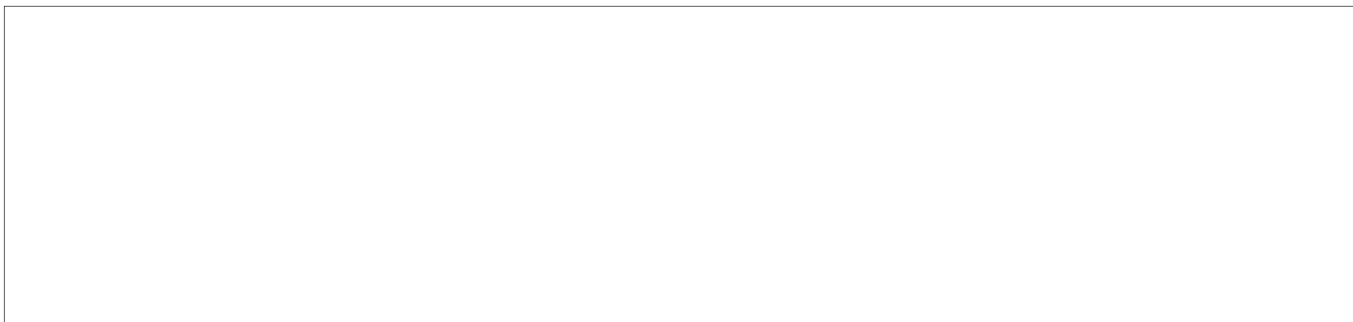
* q. During this reporting period, the Agency Contracts Group, OL, was able to acquire from Wang Laboratories, Incorporated, 54 enhanced printed circuit boards which are critical to the Directorate of Operations' Craft Project. These boards were acquired at a cost originally budgeted for only 33 boards, resulting in a savings of \$1,152,000 over a 2-year period. [redacted]

* r. Agency comments were furnished to the General Accounting Office (GAO) in response to a letter of 12 May from Centel Business Information Systems, Inc., to GAO requesting additional documents pertaining to their bid protest. Except for a small number of documents forwarded to GAO, for their use only, OL is restating its original position that all documents have already been furnished to Centel.

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On 19 May, an oral request from GAO was received asking for Agency documents providing the ranking of the proposals received under the request for proposal. A package for GAO is being prepared separately in response to this request for their review. A 26 May meeting has been scheduled with representatives from the Offices of Logistics, General Counsel, and Information Technology and GAO.

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2. Significant Events Anticipated During the Coming Week:

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During the week of 30 May, an OL representative will deliver a letter of intent to the lessor [redacted] This letter states that we intend to occupy approximately 18,000 square feet on the 1st floor and 4,000 square feet on the 2nd floor of the building. It also states that the Agency will pay rent at a rate of \$19.40 a square foot per year, and lease the space for a 5-year term. [redacted]

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JM/John M. Ray